

DRAFT
DIAMOND “A” MUTUAL WATER COMPANY
A California Non-profit Mutual Benefit Corporation

NOTICE OF BOARD MEETING AND AGENDA

NOTICE IS HEREBY GIVEN that a Meeting of the Corporation shall be held on Tuesday, December 6, 2016 at 7:00 pm, at the Diamond “A” Recreation Center Building, 18843 Spring Drive, Sonoma County, California pursuant to order of the Board of Directors acting by authority of the Corporation By-Laws.

Board Members:

Richard Bryan.....President
Joe Lieber.....Vice-President
Celia Schake.....Secretary
Dave Martinelli.....Treasurer
Peter Hohorst.....Director
Patrick Treacy.....Director
Ron Matteson.....Director

AGENDA

1. Call to Order and Determination of Quorum
2. Approval of Minutes of board meeting held on October 13, 2016
3. Committee reports and discussion
 - a. Operations and Administration
 - i. Water system update
 1. System status
 - a. Maintenance activity
 - b. Well monitoring
 - c. Water production
 - d. Zone 3S Tank status
 2. Zone 2 Tank replacement
 - a. Preliminary Engineering
 - b. Schedule (pending Board approval)
 3. SCADA update
 - a. Off peak power management
 - b. Low tank water level notification

- b. Financial
 - i. 2016 Financial update
 - ii. 2017 Budget – Board approval
 - iii. Zone 2 tank replacement – Board approval
 - iv. Insurance update
 - v. Water fees evaluation and plan forward

 - c. Governance
 - i. Board approval of Nomination Committee recommendations for the board vacancies created by three board members with expiring terms.
 - ii. Establish dates for concurrent Annual Meeting/First Quarterly board meeting plus three additional quarterly board meetings

 - d. Conservation and Communication
 - i. Self Assessment – Risk assessment and emergency response plan
 - ii. Answering service process and list –describe problems and changes made to system.
4. Comments from shareholders (limited to 3 minutes each)
5. Executive Session
- a. Delinquent accounts
 - b. Damage claim
6. Adjournment

Richard Bryan
President
December 1, 2016

Attachments:

1. October 13, 2016 Diamond A Water Company Board Meeting Notes

Notes:

1. Approved Board Meeting Notes for the previous meeting are issued electronically with the Meeting Agenda for the upcoming meeting. The meeting notes are also posted on the Diamond A website under Water Company Board Postings. Any member wanting to obtain a copy may obtain a copy of the report upon written request to Diamond A Municipal Water Company, PO Box 150, El Verano, CA 95433.