

DIAMOND “A” MUTUAL WATER COMPANY

A California Non-profit Mutual Benefit Corporation

NOTICE OF BOARD MEETING AND AGENDA

NOTICE IS HEREBY GIVEN that a Meeting of the Corporation shall be held on Thursday, September 24, 2015 at 7:00 pm at the Diamond “A” Recreation Center Building, 18843 Spring Drive, Sonoma County, California pursuant to order of the Board of Directors acting by authority of the Corporation By-Laws.

Board Members:

Richard Bryan.....President
Joe Lieber.....Vice-President
Celia Schake.....Secretary
Dave Martinelli.....Treasurer
Mike Buckley.....Director
Peter Hohorst.....Director
Patrick Treacy.....Director

AGENDA

1. Call to Order and Determination of Quorum
2. Approval of Minutes of board meeting held on June 22, 2015
3. Committee reports and discussion
 - a. Operations – Dick Bryan/Bill Angeloni
 - i. Water system update
 1. JDY Service status
 2. Well production vs. State conservation target
 3. Maintenance activity
 - a. Grove/Viewcrest Water main leaks
 - b. Tank 4 booster pump replacement
 - c. Tank 4 backup booster pump replacement
 4. Procurement and storage for tools, materials and equipment
 5. Zone 3 Tank piping modifications
 - ii. Status of Zone 1 Tank replacement:
 1. Permits approved
 2. Tank delivery
 3. Site preparation
 4. Tank erection schedule

- b. Financial –Dave Martinelli/Dee Young
 - i. Financial update
 - ii. Capital projects
 - iii. Housekeeping Items
 - 1. Electronic billing status
 - 2. Status of CPA reviewed financials
 - 3. Review and approve Delinquent Account Recovery Process
- c. Governance – Peter Hohorst/Joe Lieber
 - i. By-Laws
 - ii. Articles of Incorporation
- d. Communications and Conservation-Joe Lieber/Celia Schake/Patrick Tracey
 - i. Communications
 - ii. Newsletters
 - iii. Water conservation
- e. Personnel, Professional Services and Administration - Dick Bryan/Dee Young
 - i. Administration
 - 1. Meter reading recording: manual vs. electronic
 - 2. Records: inventory and storage
 - 3. Rules and Regulations-June, 1987
- 4. Date for next meeting
- 5. Comments from shareholders (limited to 3 minutes each)
- 6. Adjournment
- 7. Executive Session:
 - a. Review delinquent accounts
 - b. Review outsourced services

Richard Bryan
President
September 16, 2015

Attachments:

- 1. June 22, 2015 Diamond A Water Company Board Meeting Notes