

DIAMOND “A” MUTUAL WATER COMPANY
A California Non-profit Mutual Benefit Corporation

DRAFT MEETING NOTES

A Meeting of the Corporation was held Sunday, March 31, 2019 at 6:00 pm, after the completion of the Annual Meeting, at the Diamond “A” Recreation Center Building, 18843 Spring Drive, Sonoma County, California pursuant to order of the Board of Directors acting by authority of the Corporation By-Laws.

Presiding: Richard Bryan

Board Members:

Richard Bryan.....President
Joe Lieber.....Vice-President (absent)
Celia Schake.....Secretary
Dave Martinelli.....Treasurer
Peter Hohorst.....Director
Patrick Treacy.....Director
Ron Matteson.....Director

Staff:

Dee Young- Administration and Finance Manager
Bill Angeloni-Operations Manager

The meeting was called to order at 6:00pm upon determination of a quorum.

The Board approved the meeting notes from the Quarterly Board Meeting held December 12, 2018.

1. Committee reports and discussion
 - a. Operations and Administration
 - i. Water system update
 1. System operation
 - a. The system operated normally for the period
 - b. Several leaking water meters had to be repaired or replaced
 2. Zone 3S Tank (Viewcrest)
 - a. Options for near term repair and longer term replacement are being evaluated

- b. A structural engineer will be engaged to perform an initial evaluation of the tank foundation.
 - c. Pipe easement to the tank and access for tank repair/replacement continue to be evaluated
 - d. Tank leakage appears to be stable
3. System Controls update
- a. Water level monitoring instrumentation has now been installed in all of the four water tanks.
4. The Board Committee established to evaluate the installation of backup power to the system continues its evaluation. A meeting with Sonoma Fire has been set up for April with the Fire Chief to introduce the Chief to the Diamond A water system and to obtain input on backup power systems.

b. Financial

- i. There were no financial issues during the period
- ii. David Martinelli presented a financial reserve analysis. The information presented will be placed on the website along with these meeting notes.

c. Communication

- i. The board is evaluating opportunities to provide Members with more frequent information on water company activity and notification of water outages.
- ii. Emergency response coordination
 - 1. The Water Company is coordinating with our local fire department (Sonoma Valley Fire and Rescue) to not only improve the department's knowledge of our system in terms of firefighting requirements, but also to advise us on what our emergency priorities should be.
 - 2. We can only financially prepare for relatively minor water requirements on a long-term basis. To fight one building fire would take about 300 plus gallons per minute. If we went into a defensive mode (not saving the building but protecting surrounding ones), we could use 1000 or more gallons per minute. Our best insurance is large capacity water tanks which have been installed as we replace the old ones. Using 300 gallons per minute depletes 18,000 gallons in one hour. Using 1000 gallons per minute would use 60,000 gallons in an hour. Our larger tanks hold about 70,000 gallons. So, absent a huge incident, we should be OK.
 - 3. It is essentially impossible to be prepared for a firestorm though. So, we need to have reasonable expectations.

NOTE: This subject was also discussed during the earlier Annual Meeting held today.

2. Comments from shareholders
3. Open meeting was adjourned
4. Closed meeting was started
 - a. The Board:
 - i. Reviewed overdue invoices
 - ii. Decided on a lost water request
 - iii. Reviewed a utility easement issue
5. Closed meeting was adjourned at 7:00pm

Attachments:

1. Reserve Analysis PowerPoint presentation
2. Reserve Analysis Excel document

Notes:

1. Postings on the Diamond A Ranch website (<http://diamondasonoma.com>) under Water Company/Board Postings include:
 - a. Quarterly and Annual Board Meeting Notifications, Agendas and Notes
 - b. News Letters
 - c. Annual Reports (financial information)
 - d. Annual Consumer Confidence Reports (results from State water testing program)
2. Members may obtain a copy of the posted information upon written request to Diamond A Municipal Water Company, PO Box 150, El Verano, CA 95433.