

DIAMOND “A” MUTUAL WATER COMPANY

A California Non-profit Mutual Benefit Corporation

NOTICE OF BOARD MEETING AND AGENDA

NOTICE IS HEREBY GIVEN that a Meeting of the Corporation shall be held via teleconference at 7:00pm, Monday December 7, 2020 pursuant to order of the Board of Directors acting by authority of the Corporation By-Laws.

Teleconference access instructions are provided in Note 3 below.

Board Members:

Richard Bryan.....President
Joe Lieber.....Vice-President
Celia Schake.....Secretary
Dave Martinelli.....Treasurer
Peter Hohorst.....Director
Patrick Treacy.....Director
Ron Matteson.....Director

AGENDA

1. Call to Order and Determination of Quorum
2. Approval of Minutes of board meeting held on Monday, August 31, 2020 (Transmitted to Board and posted on September 8, 2020)
3. Committee reports and discussion
 - a. Operations and Administration
 - i. System status
 - ii. Maintenance and repairs
 - iii. Sweet William Driveway
 - iv. Leak detection
 - v. System Controls update
 - vi. Backup power generation
 1. 2020 experience
 2. Electrical modifications
 3. Plan for 2021
 - vii. Storage shed procurement and installation
 - viii. 5-year well water level history
 - ix. Use of local service providers (labor, carpentry, electrical, general handyman, etc.)
 - b. Financial
 - i. Water rate adjustments
 - ii. Financial status
 - iii. Review and approve 2021 budget (attached)
 - iv. 10-year outlook
 - c. Communication

- i. Approval received from CalFire to use the firehouse as the water company emergency response center.
 - ii. A file drawer to be set up with O&M Manual and emergency procedures, drawings and maps installed in the center.
 - d. Governance
 - i. Nomination Committee recommendations for Board approval
 - ii. Select a Sunday in March (7, 14, 21, 28) for the 2021 Annual Meeting followed by a Board Meeting
 - iii. Review and approve the Annual Meeting agenda (attached).
 - iv. Structure of the March Annual and Board Meetings
 - v. Establish the March, June, September and December board meeting dates
4. Comments from shareholders (limited to 3 minutes each)
5. Adjournment of meeting

Richard Bryan

Notes:

1. Postings on the Diamond A Ranch website (<http://diamondasonoma.com>) under Water Company/Board Postings include:
 - a. Quarterly and Annual Board Meeting Notifications, Agendas and Notes
 - b. News Letters
 - c. Annual Reports (financial information)
 - d. Annual Consumer Confidence Reports (results from State water testing program)
2. Members may obtain a copy of the posted information upon written request to Diamond A Municipal Water Company, PO Box 150, El Verano, CA 95433.
3. Teleconference access instructions:
 - Join Zoom Meeting via computer browser or smart phone/iPad:
<https://us02web.zoom.us/j/87397596194?pwd=TkpzK2srdUVuQlVFcW00UExEZXgrZz09>
 - Or, Join Zoom Meeting by Dial up, i.e. traditional telephone:
Meeting ID: 873 9759 6194
Passcode: 829013
Dial by your location
 - +1 669 900 6833 US (San Jose)
 - +1 253 215 8782 US (Tacoma)
 - +1 346 248 7799 US (Houston)
 - +1 312 626 6799 US (Chicago)
 - +1 929 205 6099 US (New York)
 - +1 301 715 8592 US (Washington D.C)Meeting ID: 873 9759 6194
Passcode: 829013
Find your local number: <https://us02web.zoom.us/u/kblMOHQ9xA>