

**DIAMOND “A” MUTUAL WATER COMPANY**  
A California Non-profit Mutual Benefit Corporation

**MEETING NOTES**

A virtual Meeting of the Corporation was held via Zoom at 7:00pm, Monday, June 21, 2021 pursuant to order of the Board of Directors acting by authority of the Corporation By-Laws.

Board Members:

Richard Bryan.....President -  
Joe Lieber.....Vice-President  
Celia Schake.....Secretary  
Dave Martinelli.....Treasurer  
Peter Hohorst.....Director  
Patrick Treacy.....Director  
Ron Matteson.....Director

Staff:

Dee Young- Administration and Finance Manager  
Bill Angeloni-Operations Manager

Members: Helen Mehl, Barry Sirkus, Patti Anderson and John Walker

1. Call to order and quorum determined.
  - As always, the Board appreciates the participation of Members.
  
2. Minutes of Board and Annual Meeting held on March 28, 2021 were approved
  
3. Committee reports and discussion
  - Operations and Administration
    - i. System status
      - Water quality continues to meet all regulatory standards.
      - The water surface elevations were checked at the 4 wells on April 14th. The elevations are consistent within the seasonal fluctuations over the past 5 years.
      - There were no major water loss problems since the last quarter report.

- A system evaluation by Brelje and Race Engineers is planned for the future.
  - Water system contractor, Jerry and Don's YP&W, has been given the notice to proceed with the reconfiguration of the pump station at the Spring Drive vault.
- ii. Maintenance and repairs
- There were a number of leaks on homeowner systems that have been repaired.
  - The gallons-per-minute rate of flow from well number 4 has dropped from 64 gpm last year to 58 gpm this year. This is an indication that the pump is wearing out and may have to be replaced in the next few months. Procurement will start for the pump replacement.
  - A primary transfer pump at well #4 is off line. A new pump will be installed this week.
  - Water meters are read on an as needed basis as property ownership changes. Three old meters have been replaced with new meters.
  - Tree trimming work was done at the White Oak Tank site to protect a neighboring property.
  - A new water service connection for a property that is connected to an abandoned part of the water system will be completed this year. The Water Company is ready to move forward now, but at the request of the affected homeowner, the work will be delayed until October.
  - A reconfiguration of the pumping station in the concrete vault at upper Spring Street will begin shortly.
- iii. Electrical modifications for backup power/generator rental
- Water system contractor, Jerry and Don's YP&W, has been given the notice to proceed with the installation of electrical panels for backup generator connections at White Oak Tank and Well #2. The work is in progress.
  - A trailered generator will be leased starting August 1 to provide power should an extended power outage be experienced, planned or otherwise.
- iv. System Control status
- New software installed by Iconia that gives one-week battery backup power. Iconia can monitor water level during power outages.
  - Water level sensors are being replaced by hanging sensors, which will give more accurate information.
  - Motor sensors are being installed. Sensor on one transfer pump recently identified pump failure and a backup pump was activated.
  - Outages continue to be prevented due to implementing system-monitoring equipment.

- Financial
    - i. Financial update
      - The financial status was reviewed as presented in a separate financial report issued with these meeting minutes. There are no financial issues of concern.
  - Communication
    - i. Emergency response planning
      - Fire Safe received a grant to start engineering work for the upgrade of the roadway at lower Grove
      - A few incidents of turbid water in the last two weeks were caused by Fire Department opening of fire hydrants to test them. Future tests will be coordinated with the water company.
    - ii. Water conservation
      - California Water Boards June 8, Notice to Public Drinking Water Systems (attached) outlines action to be taken by water companies to implement water conservation during the current drought
      - During the 2015/16 drought, California Eater Boards required a 25% reduction in water produced between December 2015 and September 2016. The water company met the target
      - It is possible that production restrictions may be implemented during the current drought.
      - A letter to Members will be sent addressing water conservation and excessive or disproportionate use of water.
  - Governance
    - i. Training course for water company Directors required every 6 years
      - Last done by board 11/19/15
      - Wes Strickland (or other for training) or other person will be contacted to perform the training
      - Perhaps do at September meeting
    - ii. September meeting will be face-to-face at the Rec Center. Provision will be made for board members not able to attend physically to participate electronically.
4. Comments from shareholders (limited to 3 minutes each)
    - A question was raised regarding frequency of testing in drought conditions. Experience has been that drought conditions do not measurably change the well water elevations compared to non-drought years.
  5. Adjournment of meeting at 7:50pm
  6. Open closed meeting at 7:50pm

Topics discussed:

- Overdue bill payments by members
- Excessive and disproportionate water consumption by members in potential violation of the water company Bylaws and California Water Board requirements
- Potential property boundary line conflict

7. Adjournment of closed session at 9:00pm

Notes:

1. Postings on the Diamond A Ranch website (<http://diamondasonoma.com> ) under Water Company/Board Postings include:
  - a. Quarterly and Annual Board Meeting Notifications, Agendas and Notes
  - b. News Letters
  - c. Annual Reports (financial information)
  - d. Annual Consumer Confidence Reports (results from State water testing program)
2. Members may obtain a copy of the posted information upon written request to Diamond A Municipal Water Company, PO Box 150, El Verano, CA 95433.