

DIAMOND “A” MUTUAL WATER COMPANY

A California Non-profit Mutual Benefit Corporation

NOTICE OF BOARD MEETING AND AGENDA

NOTICE IS HEREBY GIVEN that a Meeting of the Corporation shall be held via teleconference at 7:00pm, Monday, September 20, 2021 pursuant to order of the Board of Directors acting by authority of the Corporation By-Laws. Teleconference access instructions are provided in Note 3 below.

Board Members:

Richard Bryan.....President
Joe Lieber.....Vice-President
Celia Schake.....Secretary
Dave Martinelli.....Treasurer
Peter Hohorst.....Director
Patrick Treacy.....Director
Ron Matteson.....Director

AGENDA

1. Call to Order and Determination of Quorum
2. Approval of Minutes of Board and Annual Meeting held on June 21, 2021 (**Board Approval**)
3. Committee reports and discussion
 - a. Operations and Administration
 - i. System status
 - ii. Maintenance and repairs
 - iii. Electrical modifications for backup power
 - iv. Backup generators
 - v. System Control status
 1. Extend Iconia scope (**Board approval**)
 - b. Financial
 - i. Financial update
 - ii. Budget approval next meeting
 - c. Communication
 - i. Water conservation
 1. Initial letter sent to all members
 2. Letter sent to 20 high volume users (greater than 200,000 gallons in 2Q21)
 3. Letter sent to highest volume user

- d. Governance and Misc.
 - i. Training course for water company Directors required every 6 years
 - 1. Cal Mutuals- Join and obtain Director training
 - ii. Contingency planning (plan designed to take a possible future event or circumstances into account)
 - 1. Past/underway
 - a. Tank replacement
 - b. Temporary backup power
 - 2. Future
 - a. Loss of well(s)
 - b. Loss of power for extended period
 - c. Contaminated water
 - d. Loss of extended length of water main
 - 3. Groundwater Potential Assessment (Dave)
 - 4. Obtain some fundamental knowledge of water law as it applies specifically to Diamond A
 - iii. Develop information required to respond to system failures (Documented, detailed system description, system monitoring and controls and hydraulic model)
 - 1. Walk-down with B&R. Capture Waterworks Map info on appropriate data base
 - 2. Hydraulic model
 - 3. Electrical schematics
 - 4. Example: Valves - "pressure zone" "Isolation", "Hydrant ", "Frozen" etc.
 - iv. Establish JDY and B&R (technical repository) as stand-alone responders
 - v. White Oak Survey status
 - vi. White Oak fencing options (**Board approval**)
 - vii. Membership Certificate reconciliation (Dee, Celia)
4. Comments from shareholders (limited to 3 minutes each)
- 5.
6. Adjournment of meeting
7. Open closed session
 - a. Excessive water usage
 - b. Account arrears status
8. Adjournment of closed session

Richard Bryan
September 14, 2021

Notes:

1. Postings on the Diamond A Ranch website (<http://diamondasonoma.com>) under Water Company/Board Postings include:
 - a. Quarterly and Annual Board Meeting Notifications, Agendas and Notes
 - b. News Letters
 - c. Annual Reports (financial information)
 - d. Annual Consumer Confidence Reports (results from State water testing program)
2. Members may obtain a copy of the posted information upon written request to Diamond A Municipal Water Company, PO Box 150, El Verano, CA 95433.
3. Teleconference access instructions:

Topic: Water Board Meeting

Time: Sep 20, 2021 07:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83951943940?pwd=eU9uekVLSjhXMGVjU21oc1Mrd3RKdz09>

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 839 5194 3940

Passcode: 675328

Find your local number: <https://us02web.zoom.us/u/kdH9sAfgZ7>