

DIAMOND "A" MUTUAL WATER COMPANY
A California Non profit Mutual Benefit Corporation

2022 ANNUAL AND BOARD MEETINGS
MEETING NOTES

A joint Annual Meeting of the Corporation and a Quarterly General Meeting of the Board was held via videoconference on Sunday, March 27, 2022 at 4:00pm pursuant to order of the Board of Directors acting by authority of the Corporation By-Laws.

1. Welcome - Dick Bryan welcomed the attending members and provided an overview of the agenda for the meeting.
2. All Board Members participated as well as Staff Members Bill Angeloni (Operations) and Dee Young (Administration)
3. Shareholders participating were:
 - a. Barry Sirkus
 - b. Robert May
 - c. Rich Lanseratti
 - d. Ann Lanseratti
 - e. Judith Walsh
 - f. Raphael Hirsch

The Board thanks and appreciates the attending members for their participation.

4. 2020 Operations Overview – Bill Angeloni
 - a. Monthly bacteriological samples were collected by Jerry and Don's Yager Pump and Well Service and tested by Brelje and Race Laboratories. All samples were determined to not be contaminated.
 - b. Raw water samples were collected from the four wells and tested by Brelje and Race Laboratories. The raw water from the wells met all regulatory standards.
 - c. General mineral, physical and inorganic analysis tests were performed on the four wells. Testing laboratories included: Brelje and Race Laboratories, ESB Babcock Laboratories, and North Coast Laboratories. All samples met current regulatory standards.
 - d. The four wells static water surface elevations were checked in October. The water surface elevations were consistent within seasonal fluctuations over the past five years. (See graphs for recent history in the attached financial report)
 - e. The four water storage tanks were inspected and cleaned in 2021. The next inspection and cleaning should be performed in 2026.
 - f. Portable generator connections have been completed for wells two, three, and four. A generator connection has also been completed for the White Oak Court transfer pump station.
 - g. Brelje and Race Engineers has completed an up-to-date water system map. This is the first step in having a complete system analysis performed that will study system efficiencies and emergency operations.
 - h. A complete new above ground transfer pump station has been installed on Spring Drive. The outdated underground equipment is no longer in service.
 - i. A new four-inch control valve has been installed on Kenleigh Drive to isolate the abandoned piping on the water company property.

- j. A complete new water service was installed at 19055 Kenleigh Drive. This was done to allow the isolation of the old piping on the water company property.
- k. A very large dead pine tree was removed from the water company property on Viewcrest Drive. The tree was a danger to the adjacent water tank and a nearby home.
- l. System Monitoring and Control – Ron Matteson
 - i. Remote control of selected equipment is being planned to add to the capacity to remotely monitor well pumps and tank water levels.

5. Financial Overview- Dave Martinelli

- a. A comprehensive file of the financial information provided by Dave Martinelli is contained in a separate Financial Status file.

6. Communications

- a. Contingency planning for system disruptions – Dick Bryan
 - i. Loss of power – Currently using rental unit for fire season. Evaluating future options
 - ii. Hydrogeological site study – Provide hydrogeological characteristics for the purpose of determining potential well sites, etc.
 - iii. Hydraulic system analysis – Provides the actual flow characteristics of the system.
 - iv. Update/document system description – Required as a baseline for any future design work.
 - v. Centralize operations and technical information – Simplify access to sources of system information.
 - vi. Future Viewcrest tank replacement – The last of the wood tanks.
- b. Funding proposal – Joe Lieber
 - i. Department of Water Resources proposal for funds to replace main piping was submitted but not successful in obtaining an award. The Board will continue to monitor funding opportunities.

7. Governance - Celia Schake

- a. The following Directors of the Company were elected:
 - i. Peter Hohorst (incumbent)
 - ii. Dave Martinelli (incumbent)
 - iii. Ron Matteson (incumbent)

8. Open Discussion

- a. A discussion was held with the attending members after the presentations.
- b. One member requested assistance in reading a water meeting. (The instruction was provided the following week.)

9. The Annual Meeting adjourned at 4:50pm.

10. The Quarterly Board Meeting followed.

- a. Directors in attendance:
 - i. Richard Bryan.....President
 - ii. Joe Lieber.....Vice-President

- iii. Celia Schake.....Secretary
- iv. Dave Martinelli.....Treasurer
- v. Ron Matteson.....Director
- vi. Peter Hohorst.....Director
- vii. Patrick Treacy.....Director

- b. The meeting was called to order and a quorum determined.
- c. The Minutes of Board held on December 7, 2021 were approved.
- d. The following Officers of the Company were elected:
 - i. Richard Bryan-President
 - ii. Joe Lieber-Vice president
 - iii. Dave Martinelli- Treasurer
 - iv. Celia Schake-Secretary
- e. The next meeting of the board will take place on June 20, 2022 at 7:00pm
- f. The meeting was adjourned at 5:00pm

Notes:

1. Postings on the Diamond A Ranch website (<http://diamondasonoma.com>) under Water Company/Board Postings include:
 - a. Quarterly and Annual Board Meeting Notifications, Agendas Notes and Financial Status
 - b. News Letters
 - c. Annual Reports (financial information)
 - d. Annual Consumer Confidence Reports (results from State water testing program)
2. Members may obtain a copy of the posted information upon written request to Diamond A Municipal Water Company, PO Box 150, El Verano, CA 95433.