

DIAMOND "A" MUTUAL WATER COMPANY
A California Non profit Mutual Benefit Corporation

ANNUAL & GENERAL MEETING NOTES (Combined)

The Annual Meeting & General Meeting was held at the Diamond A Recreation Center at 4:00pm pursuant to order of the Board of Directors acting by authority of the Corporation By-Laws. This meeting was a dual meeting (Annual and General meeting). A major part of the meetings was to review plans prepared by Brelje and Race for the Department of Water Resources (DWR) grant to replace about one mile of water mains.

1. **Determination of a Quorum.** All current board members were present. (Dave Martinelli, Joe Lieber, Cecelia Schake, Peter Hohorst, Ron Matteson, Patrick Treacy and Chris Coleman) The meeting was then started at 4:05 PM.
2. **Staff present:**
 - a. Bill Angeloni, Manager
 - b. Dee Young, Accountant
 - c. Dyanna Stetina, Project Engineer with Brelje and Race Consulting Engineers
3. **Welcome and introductions** were made. Dyanna Stetina, managing engineer for Brelje and Race was introduced.
4. **Shareholders participating** were:
 - a. Helen Griesemer Govacchini,
 - b. Lorrie Hohorst
 - c. Dick Hanna
 - d. Mary Lex
 - e. Elaine Lieber
 - f. Wayne Schake
 - g. Jeff Jerome
5. **Minutes from previous meeting** were approved unanimously.
6. **Governance:**
 - a. Directors were elected: Chris Coleman, Peter Hohorst, Ron Matteson and Dave Martinelli
 - b. No write-ins
 - c. The bylaws were amended to allow up to 9 directors (from 7) Membership voted unanimously to approve and all directors voted in favor.
 - d. The board unanimously voted in favor of appointing the two new board members Bill Espegren and Jeff Jerome to the board. So, now we have a board of 9
 - e. Election of Officers: Joe Lieber, President; VP to be determined; the rest of the officers remained as previously appointed.
7. **DWR Pipeline Replacement Project** (presented by Dyanna Stetina of Brelje and Race)
 - a. To replace a portion of the water mains on primarily Viewcrest Drive, Grove Street from Deer Park Drive to Canyon Road and parts of Canyon Road.
 - b. Dyanna reviewed improvements to the system that will increase flow capacity the Viewcrest and lower Grove areas. This will improve fire suppression capacity, lower water pressure in lower zones and thereby reduce risk of high pressure related failures and move us closer to full redundancy in well operations, i.e., simplify our ability to support well pump outages should they occur.
 - c. DWR has approved roughly 2 million dollars for this project.

- d. BRCE has submitted current design to County with a status of 90% complete for preliminary review.
8. **Operations** (Bill Angeloni)
- a. The tragic loss of our Board President Richard Bryan, was the most significant event for the water company this year. Dick was an integral and highly regarded part of our operations. He will be irreplaceable.
 - b. Our 4 wells delivered 30 million gallons of water this past year. July was the highest month with 3.4 million gallons delivered, and December was the lowest month with 1.5 million gallons delivered.
 - c. The at-rest water surface elevations in the wells remain fairly stable from spring to autumn and from year to year. The elevations in wells 2 and 4 increased by 7 feet over the winter. Well one increased 12 feet and well 3 increased 35 feet. The well 3 elevation goes down the most during heavy usage and then rises the most when rested. All of the wells have more than 100 feet of water above the well pump so we can depend on those wells for many years.
 - d. Pumps were replaced in wells 1 and 4 this year with no loss of service to home owners thanks to Jerry and Don's (JDY) skilled technicians and our large water storage tanks.
 - e. Our water system has been operated under the supervision of the California Department of Public Health for many years. That regulatory responsibility has been transferred to the California State Water Resources Control Board. This past November we had our first inspection by our new regulator. The inspection was very thorough. No violations were cited, but a list of 4 minor deficiencies were listed as "must be corrected as workload permits". The deficiencies have been corrected. The California State Water Resources Control Board has issued the Diamond A Mutual Water company, a new Domestic Water Supply Permit, for our continued operation.
 - f. The 2023 Diamond A Annual Report has been submitted on line as required by the California State Water Resource Control Board. The report was submitted by Dee from Diamond A and Gary from Jerry and Don's.
 - g. An on-site meeting and tour of the water system was held with the Grove Street Fire Safety Council. A number of the council member suggestions have been implemented including the hiring of the North Bay Conservation Corps. The Corps furnished a team of 5 to remove tree limbs and dry grass from the well sites. They removed a number of truck-loads of material from those sites.
 - h. A trailer mounted portable generator was rented for the fire season. All of the well sites have been equipped with electrical panels for the generator.
 - i. Brelje and Race Engineers have prepared draft plans for making our system more efficient in times of drought or high fire risk.
 - j. We had two leaks in the four-inch water mains this year and no leaks in the six inch mains. That is a good year for any system that has as many miles of pipe in the ground as we have.

9. Controls & Back-Up Generators (Ron)

a. Generator Status:

- i. A 45 KVA generator has been reserved from All Star Rents starting July 1 for 4 months. The rate will be the same as last year. We will have to schedule JDY for the electrical hook up.

b. Controls status:

- i. Iconia radio communications at Well 1 and 2 has upgraded and is stable so we are now monitoring the power draw of well pumps 1 and 2. Iconia did not need to utilize the Rec Center's WIFI as originally thought.
- ii. We have deferred the option to add Iconia management of the transfer pumps at the Well 4 shed. After the last failure ATT upgraded phone lines that currently control the filling of the Zone 3(S) Tank at Viewcrest so this should be stable for years. However, Iconia is able to activate this feature at any time should we need it.
- iii. Support has been continued to be excellent and water outages continue to be averted by using their systems.

10. **Financial** (Dave) See attached power point presentation.

Adjourned at 5:05 PM

Next meeting June 10 at 7 PM at the Diamond A Rec. Center

Notes:

1. Postings on the Diamond A Ranch website (<http://diamondasonoma.com>) under Water Company/Board Postings include:
 - a. Quarterly and Annual Board Meeting Notifications, Agendas and Notes
 - b. News Letters
 - c. Annual Reports (financial information)
 - d. Annual Consumer Confidence Reports (results from State water testing program)
2. Members may obtain a copy of the posted information upon written request to Diamond A Municipal Water Company, PO Box 150, El Verano, CA 95433.

Finalized 4/12/24 11:52 AM