

**DIAMOND “A” MUTUAL WATER COMPANY**  
A California Non-profit Mutual Benefit Corporation

**MEETING NOTES**

A virtual Meeting of the Corporation was held via Zoom at 7:00pm, Monday, September 12, 2022 pursuant to order of the Board of Directors acting by authority of the Corporation By-Laws.

Board Members:

Richard Bryan.....President  
Joe Lieber.....Vice-President  
Celia Schake.....Secretary  
Dave Martinelli.....Treasurer  
Peter Hohorst.....Director  
Patrick Treacy.....Director  
Ron Matteson.....Director (absent)

Staff:

Dee Young- Administration and Finance Manager  
Bill Angeloni – Operations Manager

Guest shareholders: Yong Qing Liu

1. The meeting was called to Order and quorum determined
2. The Board approved the minutes of the meeting held on June 20, 2022
3. Committee reports and discussion topics
  - a. Operations and Administration
    - i. Operations
      1. There were no water quality issues during this past quarter.
      2. Water surface elevations in the systems 4 wells are holding steady in spite of the extremely hot weather recently experienced.
      3. A rental generator was delivered on August 4th, at well #4 to supply backup power during the fire season.
    - ii. Maintenance and repairs
      1. A service line was repaired and a major water leak identified and repaired.
      2. Four new water meters have been installed. Three are replacements and one for a new home is presently being designed.

3. Weeds and brush have been cut back and removed on the Kenleigh Drive water company property.
- iii. Hydraulic model status
    1. Brelje and Race Engineers completed a draft of a system hydraulic model along with preliminary recommendations to enhance system operation. The recommendations seek to improve fire flow to the hydrants, improve system resiliency, reduce operational requirements and reduce high-pressure zones to safer levels. The model will significantly reduce the time to develop a design to respond to a major system failure. The long-term benefits for the water system are substantial.
  - iv. Groundwater Potential Evaluation
    1. A hydrogeological study was commissioned by the water company to assess the potential for and location of future well sites in the event that a current well fails. The study determined that the area has relatively high potential for successful well development and a number of locations were identified for potential future exploration.
- b. Financial update
- i. Status (See financial report that is distributed as a separate document along with these Meeting Notes).
  - ii. The annual budget will be reviewed for approval at the December 5, 2022 board meeting
  - iii. A 2023 Generator Plan to provide backup power (in compliance with SB 552) will be developed.
- c. Governance
- i. A nominating committee for the 2023 election of potential board members was established.
  - ii. A productive meeting was held with neighboring George Ranch Mutual Water Company to discuss common issues relating to water company management, drought etc. Agreement was reached to meet every six months.
  - iii. The water company Emergency Response Plan is being updated to include response to drought-related risks
  - iv. The Company is considering joining California Water/Wastewater Agency Response Network (CALWARN) Their mission is to support and promote statewide emergency preparedness, disaster response, and mutual assistance processes for public and private water and wastewater utilities.
  - v. A policy will be developed to establish and enforce water usage limits when the usage volume is deemed to be unreasonable and/or when the water supply is threatened by system failure or drought conditions.
  - vi. On August 30 an attorney with extensive background in municipal water companies provided the Board, via Zoom, a review of legal requirements applicable to Company operations.

4. Adjournment of meeting
5. Open Executive Meeting
  - a. A discussion was held on a commercial issue related to purchase of a property for water company future development.
6. Adjourn Executive Meeting

Richard Bryan

Notes:

1. Postings on the Diamond A Ranch website (<http://diamondasonoma.com> ) under Water Company/Board Postings include:
  - a. Quarterly and Annual Board Meeting Notifications, Agendas and Notes
  - b. News Letters
  - c. Annual Reports (financial information)
  - d. Annual Consumer Confidence Reports (results from State water testing program)
2. Members may obtain a copy of the posted information upon written request to Diamond A Municipal Water Company, PO Box 150, El Verano, CA 95433.